

1-2**Moving In Notification**

A person who has had been issued a Residence Card need to register his / her address / place of residence (file moving-in notification) within 14 days after his / her residence has been determined.

To file the notification, either a Residence Card or passport is needed.

See: Chapter 2-1, 1-1

Procedures at Municipal Offices



1

Necessary Notifications

1-1

Notification of Address

The following foreign nationals are required to notify the municipal office of their address.

Foreign nationals who need to notify

- Foreign nationals who possess Residence Cards (Mid-to- long-term residents)
- Special Permanent Residents
- Foreign nationals who have been granted permission for temporary refuge or provisional stay
- Foreign nationals who may continue to stay in Japan temporarily due to their birth, or losing their Japanese nationality

(1) If you entered Japan by receiving a new landing permission

- You need to file a moving-in notification with your municipal office within 14 days after you settled into a new address.
- Your Residence Card (or passport, if your Residence Card is to be issued later) is necessary for the notification.
- If you live in Japan with your family, you need a document that proves your family relationship by showing official documents such as a marriage certificate or a birth certificate.
- Process after moving-in notification is following;

- i. When you file a moving-in notification, your address is registered on your Residence Card at the same time.
- ii. Your Certificate of Residence is made.
 - Your name, date of birth, sex and address are recorded on it.
 - Copies of your Certificate of Residence are available to certify your residential status (for a charge).
- iii. Your municipal office notifies you your "My Number."

*My Number: A 12-digit number that identifies you for the purposes of procedures of social security, tax and disaster response.

See 2: My Number System

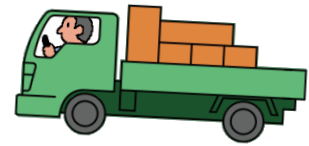
- iv. If you haven't applied for My Number Card, you can apply with the application form which is attached to the notification of your "My Number."

(2) When you move

- i. When you move to another municipality
 - Before moving
 - You need to file a moving-out notification with the municipal office where you lived
 - After moving
 - You need to file a moving-in notification with the municipal office where you reside within 14 days
- ii. When you change your address inside the same municipality

You need to file a change of address notification to the municipal office where you reside within 14 days after you move.
- iii. When you move to a foreign country

You need to file a moving-out notification to the municipal office where you reside before you move.



See the following URL for details:

https://www.soumu.go.jp/main_sosiki/jichi_gyousei/c-gyousei/zairyu/english/move-in_move-out.html

